**TILLAMOOK FIRE DISTRICT**

**8/20/2024**

The Board Meeting for Tillamook Fire District was held on Tuesday, August 20, 2024, at 5:30 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

**Call to Order:** The regular board meeting was called to order by Chair (Brian Cameron) Leonard Ingles at 5:30 p.m.

Board Directors Present:

Brian Cameron, -Absent Chris Kell, Director

Leonard Ingles, Chair Casey Burden, Vice-Chair

Staff Present: Paul Edwards, Interim Fire Chief; Dale Kamrath, Administrative Chief;

Alan Christensen, Bay City Fire Chief

Guests: Watching via Zoom: Ron Guerra-District Attorney; Gabrielle Sterling, Anonymous; In person guests: Jason Sterling, Joel Hamburger, Bradley Hamburger, Tim Hamburger, Chaz Hall, Sean Kerber.

* Regular Session: Recessed to Executive Session at 5:32p.m. as per *ORS 192. 660(2)(a) To consider the employment of a public officer, employee, staff member or individual agent. (b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing. (f) To consider information or records that are exempt by law from public inspection. (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (4) Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations or executive session held pursuant to*[*ORS 332.061*](https://oregon.public.law/statutes/ors_332.061)

Board Secretary Sara Christiansen entered meeting at 5:40p.m.

**Executive Session:** Discussion with Legal Counsel Guerra on update of ongoing litigation, Attorney Guerra out at 16:04p.m. Discussion on Potential Hiring of Chief Christensen, change from IGA with Bay City; and extensions of Chief Edwards and Chief Kamrath Contracts. Executive session ended at 6:19p.m.

Regular Session was reconvened at 6:21p.m. With no decisions made or actions taken in Executive Session. Director Christiansen had entered the Executive Session and is now present for the Reconvening of the Regular Session.

Guests: Watching via Zoom: Gabrielle Sterling, Anonymous, “J”; In person guests: Jason Sterling, Joel Hamburger, Bradley Hamburger, Tim Hamburger, Chaz Hall, Sean Kerber, Miguel Diaz.

**Tillamook Volunteer Firefighters Association:** TVFA President, Jason Sterling, reported that they have been busy on many Medical aid calls this month, Multiple MVA’s, have purchased some new equipment, including Emergency Lite Flares. The Volunteers want to Thank the Administration Team for their Leadership.

**Non-Agenda Items:** Tim Hamburger asked what the Board is going to do for the future Hiring of the Fire Chief, and further positions, that there be a Valid Vetting Process.

**Minutes:** Discussion on Minutes from July 16th meeting. A motion to approve the minutes was made by Director Burden and seconded by Director Christiansen. The motion passed by a vote of 4-0.

**Financial Statement / Check Transactions:** June, July Financial Statements; End of 23-24 Financials; July Payroll; July LGPI and July Bank Statement were reviewed. Motion made by Director Burden and seconded by Director Christiansen. The motion passed by a vote of 4-0.

**Fire Chief Report:** Chief Edwards gave update on July Activity, 108 alarms, including 56 EMS calls, 46 Fire related, 6 other. TURA Grant appears to be Dead as City of Tillamook and Tillamook School District voted against; Seismic Grant moving forward with Weekly meetings and recommendations for remodeling items while construction ongoing, related to HVAC, Roof Access and Restroom for Residence Quarters. Training for Month-Wildland, and EMS.

**Old Business:** #1-Bay City IGA, Employment Contract- Discussion on IGA. Director Kell Moved to hire Chief Christensen as a Part-time Employee and remove his position from the IGA with Bay City for Services; Motion seconded by Director Burden; Vote approved by 4-0.

#2-Contract for Chief Paul Edwards, with extension for the next 90 days, motion by Director Burden and second by Director Christiansen. Motion passed by 4-0 vote.

#3-Contract for Chief Dale Kamrath, with extension for the next 90 days, motion by Director Burden and second by Director Christiansen. Motion passed by 4-0 vote.

**New Business:** #1-Rueben Descloux Settlement-Motion by Director Ingles, I move to approve the Settlement Agreement between the District, former Fire Chief Daron Bement and Rueben Descloux, as submitted to the Board and to delegate the signing authority to the Board Chair. Seconded by Director Burden. Motion passed by 4-0 vote.

Chief Kamrath provided updates on Months’ activities, large quantity of Emails, and work on litigation issues for the District. Website issues for requests, phones and burn permits over 841 emails in the last year, as well as PERS. ATT phone questions, the district is paying on 17 phone and tablets, we have been trying to locate, as of today, still working on locations of 1 phone and 3 tablets.

Chief Christensen provided update on Activities for the month, working on Inspection reviews, removed equipment and supplies from Storage locker at Port and moved the little product to Station #2. New Volunteers furnished Pagers and Turnouts. The fair was attended by our organization and other Departments in the County. Tillamook and Bay City have entered into Automatic Aid for Response.

**Concerns of the Board:** Director Kell expressed appreciation for the Minutes and Documents that were sent out for the Board Meeting.

**Adjournment:** A motion to adjourn the meeting at 7:13 p.m. was made by Director Burden and seconded by Director Christiansen. The motion passed by a vote of 4-0. The next meeting will be the Regular Board meeting on September 17, 2024.

Respectfully submitted,

Board Chair, Leonard Ingles

Dale Kamrath, Administrative Chief