**TILLAMOOK FIRE DISTRICT**

**12/17/2024**

The Board Meeting for Tillamook Fire District was held on Tuesday, December 17, 2024, at 5:30 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

**Call to Order:** The regular board meeting was called to order by Chair Leonard Ingles at 5:31 p.m.

Board Directors Present:

Chris Kell, Director Brian Cameron, Director

Leonard Ingles, Chair Casey Burden, Vice-Chair

Sara Christiansen, Secretary

Staff Present: Paul Edwards, Interim Fire Chief; Dale Kamrath, Administrative Chief;

 Alan Christensen, Bay City Fire Chief

Guests: Listening via Zoom: Gabrielle Sterling, Amy D., Cindy Goh; In person guests: Jason Sterling, Heather Grimes, Bradly Hamburger, Tim Hamburger

**Tillamook Volunteer Firefighters Association:** TVFA President, Jason Sterling, X-MAS Dinner, was great success, Santa and a couple of elves. Ton of lift Assists, mostly minor alarms. Toy drive, Bay City assisted with gathering. Over $2000 in cash donations.

**Non-Agenda Items:** No Public Comments.

**Minutes:** Discussion on Minutes from November 19th Regular Meeting. A motion to approve the minutes was made by Director Burden and seconded by Director Cameron to approve. The motion passed by a vote of 5-0.

**Financial Statement/Check Transactions:** July-October Cash Receipts and Disbursements; November Payroll Report; November LGPI, November Bank Statement and the December Payables to date were reviewed. Motion made by Director Cameron and seconded by Director Burden to approve and pay Bills. The motion passed by a vote of 5-0.

**Chief Reports:** Chief Edwards gave an update on November Activity, 63 alarms, including 11-EMS calls, 3 -Fire related-No large dollar loss, RV fire at Pleasant Valley. Some Rescue Repairs, in-House. OSFM Tender went to Portland for Warranty Work. Volunteers have purchased a Stair-Chair, waiting for reshipment. Seismic Grant is moving forward with Weekly meetings and recommendations for remodeling items while construction ongoing, related to HVAC, Roof Access and Restroom for Residence Quarters, acquiring Permits. Turnouts to be purchased, at least 5 sets. Station Generator (1938) died, working on repairs. Training for Month working on EMS, Lifting Patients, and Winter Conditions.

Chief Kamrath: Continuing work on Invoices, Emails and Litigation follow-up. Audit of 2022-23, records missing from Mid-February 2023 up-to May of 2023 on all records (Board Minutes, financial reports, alarms, etc.). The auditor was in on November 20th. has requested some additional clarification on Major purchases, trying to locate missing records. We have received approximately $00.000 of tax revenue so far for 2024-25.

Chief Christensen: Working on Records Program-ESO; response, hose, pump, ladders; Training files being worked on, DPSST Annual Review. Transfer of Records to ESO from First Due. Water Supply and Access permits reviewed. Fire Investigations on fires. Response on numerous Tillamook Alarms. Planning for 10 to 12 new Firefighter candidates starting in January.

**Old Business:**

1-The Election office has requested updates on all Board Positions. Director Ingles, Position #1 is the only position not up for election this May of 2025. #2-Director Burden will be a 2-year filling of the position. The other three positions are full 4-year positions.

2-SDAO looking for input on dates and desires for 2-hour Board Roles and Responsibilities. Thursday Evenings works best. January 16th works best.

**New Business:**

 1-Interim Chief Edwards, Extension of 90 day to Contract.

 2-Administrative Chief Kamrath, Extension of 90 day to Contract.

 3-Operations Chief Christensen, Extension of 90 day to Contract. Motion by Director Burden, and second by Director Kell to extend all three Chiefs to 90 Day Extension on their Contracts. Motion passed 5-0.

**Concerns of the Board:** Tillamook Fire was tapped out, almost simultaneously to (2) structure fires last night, and both were handled appropriately. Kudos to all personnel from the Board.

**Adjournment:** A motion to adjourn the meeting at 6:01 p.m. was made by Director Burden and seconded by Director Christiansen. The motion passed by a vote of 5-0. The next meeting will be the Regular Board meeting on January 21, 2025.

Respectfully submitted,

 Board Chair, Leonard Ingles

Dale Kamrath, Administrative Chief